



Cheyenne Mountain Zoo

Donor Confidentiality Statement

Updated August 2010

Cheyenne Mountain Zoo understands the importance of protecting our donors' privacy. We value our donors and the support they provide the Zoo, and will make it our utmost priority to protect their privacy (and identity, if desired). We will show respect to our donors and to the gifts that they give to the Zoo by ensuring that all staff members, volunteers, and trustees exhibit the highest discretion when dealing with donor records of any kind, including but not limited to financial, personal or organizational information, as well as regulating the way records are accessed, stored, and destroyed. The Zoo will take steps to ensure our donors' privacy is protected by divulging donor information only when appropriate and only to appropriate parties. The Zoo will not sell, trade or share a donor's personal information with anyone else nor send donor mailings on behalf of other organizations; we will only share personal information once the donor has given the Zoo specific permission to do so. Our donors can trust that their information is safe with Cheyenne Mountain Zoo.