



Cheyenne Mountain Zoo

Position Title: Zoo Crew Supervisor (Paid) – Two positions

Reports To: Volunteer Services Manager

Department: Education

Summary: Cheyenne Mountain Zoo is looking for two creative, enthusiastic, mature, responsible and hardworking individuals interested in Environmental and Conservation Education and working with teens in an outdoor, Zoo setting throughout the year. Zoo Crew Supervisors take a leading role in all aspects of our program participants' experience and making sure there is a willingness to do "whatever it takes" to make the experience a great one for Zoo Crew and Zoo guests. Through various educational opportunities and work within other Zoo departments, supervisors will provide a link between people and nature, inspiring positive actions that further the Zoo's conservation efforts.

Lead position will vary from 32-40 hours a week during the summer and the secondary position will vary from 24-32 hours a week during the summer

Responsibilities: To include but not limited to the following

- Responsible for the activities, training and evaluation of Zoo Crew members
- Assist Volunteer Services Manager in conducting interviews of teens
- Assist in the orientation and training days for teens and parents
- Ensure a fun, safe, educational and quality program for the teens involved
- Foster a respectful, caring, and professional attitude in teen participants
- Supervise teens and assist them in growing in their interactions with others
- Assist the Volunteer Services Manager in planning the summer's activities and educational experiences
- Maintain cleanliness and organization of Education facilities
- Follow all safety guidelines and demonstrate the ability to make good decisions regarding the welfare of participants and animals
- Assist with preparation of new programs
- Provide excellent and professional communication with all Cheyenne Mountain Zoo staff, volunteers and guests
- Ability to multi-task and pay attention to detail in a fast-paced environment

Necessary Skills:

- Ability to interact with the public in an engaging and welcoming manner
- Ability to work as an effective team member as well as function independently
- Must be able to act in a responsible and mature manner, using common sense
- Ability to remain calm and think rationally under pressure
- Ability to navigate the terrain of the Zoo, which includes walking outside, on steep terrain and in all weather conditions
- This position is very physically demanding:
 - Must be on your feet almost the entire time and be able to climb hills

- Must be able to lift and carry 20-50 pounds

Minimum Requirements: Experience and/or strong interest in supervising teens on a daily basis; Coursework in environmental education, biology or related field; strong communication skills; motivation and positive attitude to assertively engage all guests; successful completion of a background check and first aid and CPR training required. Must be at least 18 years of age.

Pay: \$8.50-9.00/hr based on experience

To Apply: Please send a cover letter, resume, 3 reference contacts and essay questions to:

Megan Hudak
Volunteer Services Manager
Cheyenne Mountain Zoo
4250 Cheyenne Mountain Zoo Rd
Colorado Springs, CO 80906

Or email mhudak@cmzoo.org (No phone calls please)

Please answer the following questions in a maximum of 3-4 sentences each:

1. What role do you think Zoo's play in the community?
2. Why are you interested in working at a Zoo with youth volunteers?
3. Do you have or anticipate any conflicts with the schedule (i.e. vacation(s), start date)?
4. Do you have any concerns about meeting the requirements in this job description?

Deadline to Apply: Open till filled.